



947 Trinity Drive

Mansfield, TX 76063

(817)473-1515

Purchase Order Supplemental Requirements

Any subcontractor or raw material supplier accepting a purchase order from Trinity Forge and Machine ("Trinity") must:

- Completely meet all requirements of Trinity's purchase order, including those specified in this supplement, providing Trinity with prompt notification of any problems foreseen in doing so. It is the vendor's responsibility to review all documents to ensure they conform to Trinity's customer requirements, including current print or specification revision.
- Flow down any requirements of the purchase order to subsequent vendors.
- Not subcontract any work under the purchase order without prior written consent from Trinity. The original recipient of the purchase order is fully responsible for satisfactory completion of all subcontracted work.
- Acknowledge receipt of purchase order immediately with any exceptions clearly noted.
- Certify material to be free of mercury contamination and has not been subject to weld repair.
- Individually identify, with an approval stamp or mark, any part used for non-destructive testing other than hardness testing.
- Recognize the right of Trinity's employees, agents, customers and regulatory agencies to perform onsite inspections of supplier's facility to verify that adequate procedures are in place:
 - For ensuring full traceability of all items purchased.
 - For handling non-conforming materials.
- Warrant that all materials covered by Trinity's purchase order:
 - Conform to the specification, drawing, or other description furnished by Trinity.
 - Are fit for the purpose intended.
 - Are of good workmanship and, if appropriate, of good materials.
 - Are free from defects.
- Be approved per the terms of Trinity's procedure TOP-SAPVL or be mandated by Trinity's customer.
- Provide a Certification of Conformance attesting the conformance of the material or service provided to verify conformance to the specifications referenced on drawing and/or purchase orders.
- Notify Trinity of any nonconforming products within two business days of becoming aware of the non-conformity.
- Receive disposition approval of non-conforming product from Trinity prior to shipment of product.
- Notify Trinity of any changes to product, processes, suppliers, facilities or Quality Management System registration changes.
- Agree to make Trinity whole for any costs or damages resulting from supplier's failure to perform the service or supply product or to provide the required quality.
- Understand that Trinity's customers reserve the right to verify at the vendor's or seller's premises that the subcontracted products or services conform to specified requirements.
- Include provisions in any subcontract to allow the supplier, customer, and regulatory agencies right of entry to any place or facility necessary to determine and verify the quantity and quality of the contracted work or products.
- Understand that acceptance of this purchase order obligates the seller to perform, upon request, a corrective action investigation when discrepant material is received by the buyer or terms of the contract are not honored. A written report shall be furnished, within a period of seven business days which is specific and conclusive to present a recurrence of the discrepancy.
- Agree that materials with limited shelf life (epoxy, paint, adhesives, etc.) shall indicate the date of manufacture, lot number, and applicable specification on the container. Time lapse "between cure or manufacture date and date of scheduled receipt of product" shall be consistent with the applicable specifications or the purchase order requirements.

- Agree that acceptance of this order is an agreement of confidentiality and non-disclosure of all information herewith.
- Be an Equal Employment Opportunity and Affirmative Action Plan Employer (EEO/AAP).
- Retain records of certifications, process records, and quality records for a minimum of 40 years from date of Purchase Order.
- Maintain records that employees performing work are competent to the level required by the purchase order.
- Use statistical techniques for product acceptance as required by Trinity Forge.
- Maintain a quality management system.
- Use subcontractors approved by Trinity Forge.
- Prevent the use of counterfeit parts.
- Not knowingly procure counterfeit material.
- Notify Trinity and document all occurrences of suspect and/ or confirmed counterfeit material in the appropriate reporting system.
 - Trinity Forge is an active GIDEP participant, any suspect counterfeit data received may be submitted to the GIDEP Operation Center for review at the discretion of Trinity Forge.
- Be DFARS 252.204.7012, 7019 & 7020 compliant Safeguarding Covered Defense Information & Cyber Incident Reporting if a Defense sub-contractor to Trinity. Rev 2
- Process raw material per DFARS 252.225.7008, 252.225.7009 or conflict minerals. Rev 2
- Be ITAR compliant & registered per U.S. Dept of State, office & Defense Trade Controls Compliance if a Defense sub-contractor to Trinity. Rev 2
- Be able to provide test specimens for design approval, inspection, investigation or auditing.
- Make employees aware of
 - Their contribution to product or service conformity.
 - Their contribution to product safety
 - The importance of ethical behavior.
- Ensure they are fully compliant with EB 2678 when processing any “Level I” material per PO
- Have a program in place to insure employee malpractice awareness.

Additionally, a raw material supplier must also:

- Make all mill chemical reports legible and able to be reproduced by photocopying.
- Certify material to be free of mercury contamination and has not been subject to weld repair.
- Provide mill chemical reports via telefax or e-mail upon, or prior to, shipment.
- Ship material on flat bed, open trailers:
 - Block bundles on all sides by 2 x 4 wood pieces.
 - Limit individual bundles to no more than 10,000 lbs.
 - Limit bundles to no more than 21 feet in length.
- For each bundle, include on both the tag and on the bill of lading: bar count, weight, average bar length, and mill heat number.

04/19/2023, Rev 6

Rev Number	Date	Description of Change	Revision Owner
N/A	9/21/2017	Original Document	Tim Ellis
1	2/06/2018	Added Sections to maintain compliance to AS9100D	Tim Ellis
2	11/12/2019	Added DFARS and ITAR notations	Todd Sheppard
3	04/09/2020	Added GIDEP notations.	Todd Sheppard
4	6/12/2020	Added EB2678 & Malpractice notes	Dustin Jump
5	2/1/2023	Added DFARS 7019 & 7020	Dustin Jump
6	4/19/2023	Added subcontract clause	Dustin Jump